



Institute of Consumer Affairs

ICA News and Information Service

Application

Please photocopy one form for each user within the subscription group (up to a maximum of 5) – Electronic copies are available from:

membership@icanet.org.uk

Invoice details

Your order date:		Your order No:	
Contact Name:			
Contact phone No:		Email:	
Organisation Name and Address for invoice:			
Names of individuals in subscriber group (maximum of 5):			

Each of the above named Subscriber Group Users must complete the following in full

Title: Mr/Mrs/Ms/ Other (specify)		Surname:		
First Name(s):				
Home address:				
Job title:		Date started:		
Employer:				
Previous employer (if in post for less than a year):				
Office name and address:				
Home phone:		Important: Please tick the email address to be used for the ICA Newsgroup (either or both). Tick		
Office phone:				
Mobile phone:				
Home email:				
Office email:				
Do you have:	DCA/ DCATS <input type="checkbox"/>	DTS <input type="checkbox"/>	Law qualification <input type="checkbox"/>	Other (specify below) <input type="checkbox"/>
Other relevant qualification or courses attended (specify):				
Please outline any other relevant details or experience, which may assist us in evaluating your application:				
How did you hear about ICA (If from an ICA member, please say who):				
Signed:			Date:	

Please send completed forms to: ICA, Corsletts Farm, Church Road, Broadbridge Heath, West Sussex, RH12 3LD

If you have any questions about completing this application, please contact Jacqui King
Phone: 01403 754718 Mobile: 07740 433 999 Email: membership@icanet.org.uk

ICA News and Information Service Conditions

The NIS is open to anyone who:

- (a) Works as a specialist consumer adviser, or
- (b) Is involved in the management of a consumer advice service at any level, or
- (c) Is working in the field of consumer education or information, or
- (d) Is working in the field of enforcement of consumer affairs related legislation, or
- (e) Works in another consumer organisation whose aims and objects are acceptable to the Executive, or
- (f) Has satisfactorily completed the ICA Basic Advice Course, or who holds a relevant qualification, or
- (g) Has demonstrated support for consumer affairs and continues to support the aims and objectives of the Institute and has proved acceptable to the Executive.

The aims and objectives of the Institute are:

- (h) To promote and protect the interests of consumers through campaigning, lobbying and consultation with other relevant bodies and individuals.
- (i) To promote good practice in consumer protection provision by encouraging appropriate levels of advice, representation, information, education and enforcement services which reflect the needs of all consumers.
- (j) To influence consumer affairs policy generally, to consider and carry out research on any matter related to the field and including to represent the interests of those consumers facing disadvantage.
- (k) To promote the training and development of members, those starting their career in consumer protection and others in consumer affairs through a programme of training courses provided by the Institute itself or in co-operation with other bodies.
- (l) To ensure and protect the professional status of its members.

Fee

The service is available to organisations meeting the above criteria at an annual subscription of £150.

Subscription

1. The subscription is for one year. The subscription year runs from 1 January to 31 December.
2. Annual subscription covers a maximum of 5 people (the subscription group) who must each meet the eligibility conditions (above), and complete individual application forms with full contact details. This is to protect the integrity of the Newsgroup.
3. The users within the subscription group must be based at the same location, but may have individual email addresses.
5. Each user within the subscription group will receive the benefits detailed below

Substitution

1. The Membership Secretary must be informed if any user within the subscription group leaves the post stated on the application.
2. Named individuals can be changed at any time, on completion of a substitution form.

Newsgroup

Newsgroup conditions (supplied prior to joining) must be observed. Misuse by any member of the subscription group will result in immediate removal of the whole group and there will be no refund.

Benefits	
Quarterly Magazine - <i>'Help and Advice'</i>	ICA training courses at members' discount
ICA e-mail newsgroup	Attendance at ICA AGM, including free training
ICA website – www.icanet.org.uk	ICA Annual Conference at members' discount
Opportunities to contribute to consultation documents on consumer related issues	

Applications are ratified by the Institute's Executive Committee whose decision is final.